

Office of Civil Surgeon Sirsa

Desirous candidate can apply for the vacant posts under XV Finance Commission, on the prescribed format on specified date as per instructions attached the post vacant under XV Finance Commission . Application will be accepted by registered post/ Courier. Application submitted on E-mail/by hand will not be entertained. Candidates are intimated to go through the instructions uploaded on Website i .e nhmsirsa.org before applying.

S.N	Name of Post	No. of Posts & Cat	Name of Schemes & Location	Eligibility & Experience	Salary in Rs.
1	Medical Officer (U-HWC)	Total= 12 SC-2 BCA-1 ESM Gen-1 Gen-8	XV Finance Commission	Essential Qualification:- 1. M.B.B.S. from recognized institute, Registered as Medical Practitioner with medical Council of India or any other state Medical Council of Indian union. Desirable Knowledge of Hindi up to Matric standard. Age limit :- 18 to 65 Years	50000/- Monthly Consolidated

District Health & Family Welfare Society, Sirsa

Application Form for Advertisement No.:- NHM/SRS/22-23/ 06 Dated 31-08-2022

(All supporting Documents/Certificates are required to be attached with Application Form)

Sr. No.	Description	To be Filled by the Candidate				
Application for	Post Category No.	Name of the Post	Place of Posting			Latest Passport size attested Photo
1. Personal Information						
1.1	Name of the Candidate(In Capital Letters)					
1.2	Father's Name(if unmarried)/ Husband's Name (If Married)					
1.3	Date of Birth(Date/Month/Year)					
1.4	Marital Status (Single/Married/Other)					
1.5	Permanent Address (With PIN Code)					
1.6	Category (Gen/SC/BC/SBC/EBPGC etc.)					
1.7	Mobile/Contact No.					
1.	E-mail Address (in capital letters)					
Academic /Professional Qualifications (Starting from Highest Degree) (Attach Additional Sheet, if Required)						
Degree/ Class	Name of University/ Institute/ Board	Passing Year	Status of Marks			Name of Subject Studied
			Total	Obtained	%	
3. Work Experience (Starting from the latest) (Attach Additional Sheet, if Required)						
Designation(From Latest Job)	Period of Job		Gross Salary	Name of Organization/Institution/Department		
	From	TO				
4. Any Other Information, the Candidate would like to give in support of her/his candidature(Attach Additional Sheet, if Required)						
5.	Weather any relative working in Health Department	Yes/No	If yes Name	Name Health Institution:-		
Declaration: All Information given in the Application Form is correct and true to the best of my knowledge. My candidature may be rejected, if found any information incorrect/false/misleading and any Civil/Criminal legal action can be taken against me for this.						
Date: (Signature of the Candidate)						
(To be filled by the candidate) (Attach Additional Sheet, if Required)						
List of Document attached:-						
1.....				7.....		
2.....				8.....		
3.....				9.....		
4.....				Bank Draft No	Amount	
5.....				Name of Bank	Date of DD	
6.....						
Date: (Signature of the Candidate)						

General Instructions

Reservation as per Haryana Govt. Rules. It is mandatory for staff to maintain H Q and reside at the Place of Posting. **No separate call Letters will be issued for Interview.** No TA/DA will be paid for Interview. **Interview dates for eligible candidates will be displayed on the Website i.e nhmsirsa.org.** Number of Posts may increase , decrease or withdrawn. **The Place of Posts advertised may be changed at the time of Appointment.** The contract period of all posts is upto 31.03.2023.

- **Application fee Rs. 200/- for General category and 100 /- for reserved category.**
Candidate should submit Demand Draft in the name" District Health & family welfare Society, Sirsa (user fee)" payable at Sirsa. This fee is non Refundable.
- The candidate should give details of all the examinations passed from Matriculation or its equivalent onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to attached self attested photocopy only of essential qualification certificates/diploma/degree with the application form along with Eligibility Certificate in case of ESM from the Competent Authority. Application form should be complete in all respects duly filled in by the candidates in their own handwriting in capital letters and signed by the candidate.
- Bring all relevant original certificates at the time of interview for verification.
- **Applications will be accepted in office of Civil Surgeon, Sirsa by registered post / Courier upto 15-09-2022.**

- **Selection will be held as per letter no NHM/Admn/HRC-1/2021-22/7591-7620 dated 20-09-2021 in the O/o Civil Surgeon Sirsa and instructions issued from MD NHM time to time. Interview dates will be displayed on the website i.e nhmsirsa.org.**
- Incomplete Application form shall be rejected. Application without fee & certificates shall be rejected.
- If a candidate has passed his/her education from Private/Deemed University/foreign country then he/she has to submit UGC approved/foreign Medical Graduate examination certificate for university and Course for the period of concerned year of passing.
- Important Notice for all Candidates – Any sort of canvassing or influencing the officers related to selection and recruitment process would result in immediate disqualification of the candidate.
- The Posts covered under XVFC will not be covered under NHM Service bylaws and no service benefit will be given to employees working under XVFC.
- District authority has right to reject any application if found improper or having misleading information.
- Any additional work/placement under NHM can be assigned by appointing authority.
- Person having criminal case/FIR against them are not eligible to apply for these posts.
- Residence proof:- Any 3 Document should be produced as per below mentioned List.

Sr.No	List of Documents for proof of Address(Residential Proof)
1	Passport
2	Election Card ID Card
3	Ration Card with Address
4	Bank Passbook/Post Office Passbook.
5	Cast and Domicile Certificate with address and the photo issued by State Govt.
6	Parivar Pehchan Patra
7	Electricity Bill (not older than last three months)

-sd-

Civil Surgeon Cum member Secretary

DH&FW Society, Sirsa