

Office of Civil Surgeon Sirsa

Desirous candidate can apply on the prescribed Format as per instructions attached for the post vacant under various programs under NHM. Application on E-mail will not be entertained. Candidates are intimated to go through the instructions uploaded on NHM Website i .e nhmsirsa.org before applying.

Note:- Applications will be accepted in office of Civil Surgeon, Sirsa by registered post/courier only upto 25-07-2024 and envelop contain application should be addressed to Civil Surgeon Sirsa with "Application for Various Posts Advt. No 02 dated 11-07-2024.

S.N	Name of Post	No. of Posts & Cat	Name of Schemes & Location	Eligibility & Experience	Salary in Rs.
1	Panchkarma Specialist	UR-1	AYUSH	<p>Essential Qualification :</p> <p>(i) A degree in Ayurveda System of Medicine from any University/ Institution recognized by the Govt.</p> <p>(ii) Registered with the Board of Ayurveda and unani system of Medicine Haryana.</p> <p>(iii) Post Graduate Degree (MD) in Panchkarma or Kayachikitsa</p> <p style="text-align: center;">OR</p> <p>Two year post graduate diploma in Panchkarma</p> <p style="text-align: center;">OR</p> <p>One year post graduate Diploma in Panchkarma.</p> <p>First preference however, will be given to MD in Panchkarma or Kayachikitsa.</p> <p>(iv) Hindi/Sanskrit upto Matric.</p> <p>Age:- 18 to 42 Years</p>	Salary As per service by laws 18750/- per month
2	Audiologist & Speech therapist	UR-1	DEIC, Civil Hospital, Sirsa	<p>Essential Qualification:-</p> <p>1. B.A.S.L.P/BSc (Speech & hearing) /BSc ASLP and registered with RCI.</p> <p>2. Hindi / Sanskrit upto Matric</p> <p>Age:- 18 to 42 Years</p>	Salary As per service by laws 13830/- per month

3	Multi Rehabilitation worker	Total Post -4 UR-2 EWS-1 SC-1	NPHCE	<p>Essential Qualification:-</p> <p>1- 10+2 or equivalent qualification. 2- One and half year certificate course of Multi Rehabilitation worker from a recognized institute. 3- Registered as Rehabilitation personnel under Rehabilitation Council of India Act 1992. 3- Hindi/sanskrit up to Matric standard.</p> <p>Desirable: At least 1 year experience of working in a hospital.</p> <p>Age Limit 18 to 42 years</p>	Salary As per service by laws 7580/- per month
4	Psychiatric Social Worker	Total Post=1 UR	Mental Health Civil Hospital, Sirsa	<p>Essential Qualification:-</p> <p>1. Post Graduate Degree awarded after completion of course of study of minimum 2 years in mental Health or Psychiatric Social work. 2. Hindi/ Sanskrit up to Matric. Age:- 18 to 42 Years</p>	Salary As per service by laws 12500/- per month
5	District Consultant (Quality Assurance)	EWS-1	Distt. Sirsa	<p>Essential qualification :</p> <p>(i) MBBS/Dental/AYUSH/Nursing graduate with Masters in Hospital Administration/ Health Management(MHA-Full time) with 2 years experience in Public Health/Hospital Administration. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint. (ii) Hindi /Sanskrit up to Matric.</p> <p>Desirable:</p> <p>(i) Training and experience of implementing a recognized quality system like NQAS/NABH/ISO 9001:2008/Six Sigma/Lean / Kaizen would be preferred. (ii) Previous work experience in the field of health quality would be an added advantage. (iii) Persons having previous experience of working under NHM or Govt. sector would have an added advantage. (iv) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. (v) Ability to design, conduct and publish reports. Age:- 18 to 42 Years</p>	Salary As per service by laws 16290/- per month

6	District Consultant (Public Health)	(BC-A)-1	Distt. Sirsa	<p>Essential Qualification:-</p> <p>(i) MBBS/Dental/AYUSH/Nursing graduate with degree /diploma in Health Management (Full time) with at least 2years relevant work experience.</p> <p>(ii) Computer proficiency with highlevel of familiarity with Database Management Programme and commonly usedpackages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>(iv) Desirable:</p> <p>(i) Training in Health quality like NQAS/NABH/ISO 9001:2000/SixSigma/ Lean/Kaizen by a reputed organizationwill be preferable.</p> <p>(ii) Persons having previous experience of working under NHM would have anadded advantage.</p> <p>(iii) Having good communication &presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct andpublish reports.</p> <p>Age:- 18 to 42 Years</p>	Salary As per service by laws 16290/- per month
7	Counselor	UR-1	NPCDCS	<p>Essential Qualification:-</p> <p>(i) Bachelor's degree in social sciences or Degree/Diploma in counseling/ Health Education/ Mass Communication.</p> <p>(ii) At least 2 years' experience of working as a counselor in a health care facility.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Age:- 18 to 42 Years</p>	Salary As per service by laws 7580/- per month
8	Community Nurse-NMHP	UR-1	NMHP	<p>Essential Qualification:-</p> <p>(i) B. Sc. Nursing /GNM course from recognized institution by Government</p> <p>(ii) Registered with Haryana Nurses Registration Council.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Age:- 18 to 42 Years</p>	Salary As per service by laws 13500/- per month

District Health & Family Welfare Society, Sirsa

Application Form for Advertisement No.:-NHM/SRS/2024-25/ 02						dated- 11-07-2024			
(All supporting Documents/Certificates are required to be attached with Application Form)									
To be Filled by the Candidate									
Post S.N.				Name of the Post					
A	Personal Information							Latest Passport size attested Photo	
1.	Name of the Candidate(In Capital Letters)								
2	Father's Name(if unmarried)/ Husband's Name (If Married)								
3	Date of Birth(Date/Month/Year)								
	Marital Status (Single/Married/Other)								
4	Permanent Address (With PIN Code)								
5	Category (Gen/SC/BCA/BCB/EWS/et c.)								
6	Mobile/Contact No.								
7	E-mail Address (in capital letters)								
B	Academic /Professional Qualifications (Starting from Highest Degree) (Attach Additional Sheet, if Required)								
	Degree/ Class	Name of University/ Institute/ Board	Passing year	Status of Marks			SGP A/C GPA	DMC/ Certificate Attached	On Page No.
				Total	Obtained	%			
C	Work Experience from any State Govt./Semi Govt./ UT/ any Govt. board/ Corporation/NHM (Starting from the latest) (Attach Additional Sheet, if Required)								
	Period of Job		Gross Salary		Name of Organization/Institution/Department				

Designation(From Latest Job)	From	TO		GIS/ESI/GPF/EPF no if any

D Any Other Information, the Candidate would like to give in support of her/his candidature(Attach Additional Sheet, if Required)

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E	Weather any relevant working in Health Department	Yes/No	If yes Name	Name Health Institution:-
	
	
	

Declaration: All Information given in the Application Form is correct and true to the best of my knowledge .My candidature may be rejected, if found any information incorrect/false/misleading and any Civil/Criminal legal action can be taken against me for this.

- NOTE:-**
1. NOC from present employer should be attached with application form.
 2. Experience should be obtained after essential qualification and relevant to post applied.
 - 3 . I have read instructions carefully given in advertisement.

Date: _____ **(Signature of the Candidate)**

(To be filled by the candidate) (Attach Additional Sheet, if Required)

List of Document attached:-		
1.....	7.....	
2.....	8.....	
3.....	9.....	
4.....		
5.....	Reference ID/Transaction ID	Amount
6.....	Date	Name of Bank

Date: _____ **(Signature of the Candidate)**

General Instructions

Reservation as per Haryana Govt. Rules. It is mandatory for staff to maintain Head Quarter and reside at the Place of Posting. Number of Posts may increase , decrease or withdrawn at any time. **The Posting Stations may be allotted as per Merit.** The contract period of all posts is upto 31-03-2025 which may be extended as per approval received from MD NHM, Panchkula.

- 1. Application fee Rs. 200/- for General category and 100 /- for reserved category. Candidate should submit the above fee in the account as detailed below:-**

“AccountNo.: 36454121591

IFSC Code: SBIN0011952

Account Holder Name “District Health & family welfare Society, Sirsa (user fee)” ,

Bank name – State Bank of India, Air force Station Sirsa“.

This fee is non Refundable. Candidate Should attach the 2 copies of acknowledgement slip of fee Submitted by him/her with the application form.

Note:- Application fee can be submitted through Any UPI/Google Pay/PaytM, Phone Pay.

- 2. The candidate should give details of all the examinations passed from Matriculation or its equivalent onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to attach self-attested photocopy only of essential qualification certificates/diploma/degree with the application form. Application form should be complete in all respects duly filled in by the candidates in their own handwriting in capital letters and signed by the candidate.**
- 3. Bring all relevant original certificates at the time of document verification.**
- 4. Applicant can apply for more than one post, mentioning name of Scheme/Program for which he/she applied. Separate Application should be submitted for separate post and program as mentioned in advertisement.**
- 5. Selection will be made as per letter no NHM/Admin/HRC-1/2022-23/10885-905 dated 20-03-2023(Attached) or and any amendment issued by higher authorities time to time.**
- 6. Incomplete Application form shall be rejected. Application without fee & certificates shall be rejected.**

7. **If a candidate has passed his/her education from Private/Deemed University then he/she has to submit UGC approved certificate for university and Course for the period of concerned year of passing.**
8. Any sort of canvassing or influencing the officers related to selection and recruitment process would result in immediate disqualification of the candidate.
9. Service Bylaws of NHM 2018 will be applicable for all the posts .
10. District authority has right to reject any application if found improper or having misleading information.
11. Any additional work/placement under NHM can be assigned by appointing authority.
12. In case of unsatisfactory performance and conduct the service shall be terminated service by laws governing the condition of service of contractual employees of the state health Mission Haryana 2018 will be fully applicable on the selected candidate.
13. The candidature of the candidate will be purely provisional for all the posts and will be subject to their satisfying the prescribed eligibility condition. If any stage before or after joining duty, It is found that candidate does not fulfill any of the eligibility criteria or information furnished by the candidate is incorrect/false, his/her candidature for the post shall stand cancelled without any notice and any reference.
14. It is clarified that a person/candidate who has been terminated or discontinued from any Govt. Service or from the service of NHM as per the provision mentioned in the NHM Service Bye Laws at clause no-21(b) & (C). he/she will be treated as disqualified candidate for any fresh requirement under NHM as per the provision mentioned in the service bye laws clause no- 9 (2) “Disqualification “No person who has been dismissed from the mission under any state or at National Level or from the service of Govt. of India or any state Government or any local authority a cooperation or institute shall not be eligible for the appointment to any posts.
15. Person having any criminal case pending against him/her in any court of law will not be eligible to apply for these posts.

- NOTE:-1. NOC from present employer should be attached with application form.**
2. Experience should be obtained after essential qualification.
3. Candidates can apply for more than one post but separate application will be accepted for each post.

16. Residence proof: Any 3 Document from the below mention list should be produced to avail weightage for the district Sirsa.

S.N	List of Documents for Proof of Address (residential proof)(Any Three)
1	Passport
2	Voter ID card
3	Ration card with Address
4	Caste and Domicile Certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill (not older than last three months)

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Civil Surgeon Cum Chairman
Executive Committee,
DH&FW Society, Sirsa